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**From:** Ford, Elizabeth [/O=CORPNYCHHC/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=579CF529F9C04311A301246C6C46FEFB-ELIZABETH A F]  
**Sent:** 2/6/2018 11:26:21 AM  
**To:** CHS Personnel Actions [chspersonnelactions@nychhc.org]  
**CC:** Macdonald, Ross [rmacdonald@nychhc.org]  
**Subject:** ARF and Backfill for Liz Owen  
**Attachments:** ARF\_Owen.pdf; VRF\_backfill Owen.pdf; Court Clinics Org Chart.pptx; Brooklyn Court Clinic Director.docx

Attached please find

1. ARF to hire Liz Owen into vacant Queens clinical director line
2. VRF to post her Brooklyn court clinic director position with accompanying job description and org chart. Please use this job description instead of others you may have.
3. Please send me the Job ID as soon as posted.

Let me know if any questions, thanks

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## Action Request Form (ARF)

Date:	2-6-18	Hiring Manager: (Print Name)	Elizabeth Ford, MD
VRF Reference #:	Clinical Director, Queens Court Clinic	Candidate Name:	Elizabeth Owen, PhD
Current Salary: (Only for Internal Candidates)	\$114,195	Proposed Salary:	\$114,195
Increase Percentage:		Proposed Corporate Title: (If different from posting)	Senior Director
Proposed Work Schedule:	M-F, full-time	Proposed Department Start Date:	asap

## Signatures of Approval:

Hiring Manager: (Sign & Date)		Department Head: (Sign & Date)	<i>E. Ford 2-6-18</i>
CHS HR Mgr: (Sign & Date)		PS Budget Analyst: (Sign & Date)	
Sr. Dir of Finance: (Sign & Date)		Sr. Dir of HR: (Sign & Date)	
COO: (Sign & Date)		SVP: (Sign & Date)	

## CHS HR Office Use Only:

Date Submitted to H+H HR or PAGNY HR:		Actual Start Date:	
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## Provide Justification Below:

Note: Current/Proposed Org Chart, Candidate Resume Affirmative Action Compliance Form must be submitted with this request.



Vacancy Request Form (VRF)			
Date:	2-6-18	Hiring Manager:	Elizabeth Ford, MD
H+H or PAGNY?	H+H	FT/PT/Per Diem?	FT
Blanket? (If yes, # of Pos)	No	New Position or Backfill? (if backfill, provide previous incumbent name (s))	Backfill, Liz Owen
Proposed Corporate Title:	Senior Director	Proposed Functional Title:	Director, Brooklyn Forensic Psychiatry Court Clinic
Proposed Salary:	\$205,000	Proposed Work Location/ Schedule:	Brooklyn Court Clinic
Signatures of Approval:			
Hiring Manager (Sign & Date):		Department Head (Sign & Date):	EBFord 2-6-18
CHS HR Mgr (Sign & Date):		PS Budget Analyst (Sign & Date):	
Sr. Dir of Finance (Sign & Date):		Sr. Dir of HR (Sign & Date):	
COO: (Sign & Date):		SVP: (Sign & Date):	
CHS HR Office Use Only:			
Date Submitted to H+H or PAGNY HR:		Date Posted:	
VRF Reference # (CHS Control #):		H+H or PAGNY Position #(s):	
Provide Justification Below:			
<p>Liz Owen, PhD is becoming the Director of the Queens Court Clinic, leaving vacant the Director of the Brooklyn Court Clinic.</p> <p>(new needs)</p>			

Note: Current Proposed Org Chart Job description must be submitted with this request.



**From:** Anderson, Aaron [/o=CORPNYCHHC/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2c967fbcccf14f349ea13e881e6f6838-Anderson, Aar]  
**Sent:** 4/25/2018 10:40:01 AM  
**To:** Yang, Patricia [patricia.yang@nychhc.org]  
**CC:** Gillen, Sara [gillens@nychhc.org]  
**Subject:** RE: Bellevue 730 personnel

Snip below. Talking with Sara now. Kaye makes more than everyone except Ciric's old line and of course the uber Mundy.

FPECC - Clinical							Annualized Sal	Actual Salary
VACANT (oversight)	1	CHS	CHS	Associate Executive Director	Director of Forensic Psychiatry	Group 11	\$ 210,000.00	\$ 210,000.00
VACANT (Steve Ciric)	1	Bellevue	M	Senior Director	Manhattan	Group 11	\$ 205,000.00	\$ 205,000.00
Mundy, Daniel	0.5	Bellevue	M	Attending Physican L-III		Doc. C	\$ 176,828.00	\$ 88,414.00
Weiss, Jonathan	0.5	Bellevue	M	Physician Specialist		Doc. C	\$ 202,826.00	\$ 101,413.00
Harper, Oliver	0.5	Bellevue	M	Psychiatrist		Doc. C	\$ 160,000.00	\$ 80,000.00
Solanki, Kanishk	0.6	Bellevue	M	Psychiatrist		Doc. C	\$ 148,807.00	\$ 89,284.20
VACANT (E. Arias L/D 2/23/2)	0.57	Bellevue	M	Psychologist L-II		DC37	\$ 80,991.00	\$ 46,164.87
VACANT (L. Bishel L/D 3/2/2)	0.6	Bellevue	M	Psychologist L-II		DC37	\$ 86,148.00	\$ 51,688.80
Patten, Kimberly	1	Bellevue	M	Social Worker L-1		DC37	\$ 61,741.00	\$ 61,741.00
	0.7			Forensic Fellow - NYU/Columbia				
Kaye, Melissa	1	Bellevue	BX	Attending Physican L-II		Doc. C	\$ 203,912.00	\$ 203,912.00
Winder, Barry	1	Affiliate	BX	Psychologist		DC37		\$ 93,449.00
Owen, Elizabeth	1	Kings	BK	Director		Group 11	\$ 114,195.00	\$ 114,195.00
Francois, Patrice	1	Kings	BK	Psychologist L-II		DC37	\$ 82,787.00	\$ 82,787.00
Paradis, Cheryl	0.72	Kings	BK	Psychologist L-II		DC37	\$ 83,683.00	\$ 60,251.76
Raddcliffe, Fiona	1	Kings	QN/BK	Psychologist L-III		DC37	\$ 93,431.00	\$ 93,431.00
Shao, Liang	1	Kings	QN/BK	Psychologist L-II		DC37	\$ 85,711.00	\$ 85,711.00
VACANT (Steven Rubel)	1	Kings	BK	Attending MD III	Brooklyn Court Clinic Psychiatrist	Doc. C	\$ 189,490.00	\$ 189,490.00
Elizabeth Owen - Pipeline	1	Queens	QN	Senior Director	Clinical Dire	Group 11	\$ 118,478.00	\$ 118,478.00
Perry, Alan	1	Kings	QN	Psychologist L-III		DC37	\$ 96,154.00	\$ 96,154.00
VACANT (Chandra, Subhash)	1	Kings	QN	Attending MD III	Queens Court Clinic Psychiatrist	Doc. C	\$ 189,490.00	\$ 189,490.00
VACANT (Queens NN)	1	Queens	QN	Psychologist II	Psychologi st II	DC37	\$ 85,000.00	\$ 85,000.00
VACANT (Queens NN)	1	Queens	QN	Psychologist II	Psychologis	DC37	\$ 85,000.00	\$ 85,000.00
VACANT (Queens NN)	1	Queens	QN	Psychologist II	Psychologis	DC37	\$ 85,000.00	\$ 85,000.00

**From:** Yang, Patricia  
**Sent:** Wednesday, April 25, 2018 10:30 AM  
**To:** Anderson, Aaron  
**Cc:** Gillen, Sara  
**Subject:** Bellevue 730 personnel

Can you send me salaries for Kaye and her  
Peers Sara knows scoop